



# EQUIP WEEK PLAN:

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
NEXT EQUIP DATE

## EQUIP ASSIGNMENTS

DOOR GREETERS \_\_\_\_\_

DIG IN LEADER \_\_\_\_\_

POST TO SOCIAL MEDIA \_\_\_\_\_

WELCOME & MISSION \_\_\_\_\_

ANNOUNCEMENTS \_\_\_\_\_

OPENING PRAYER \_\_\_\_\_

CLOSING PRAYER \_\_\_\_\_

ICE BREAKER (GAME) \_\_\_\_\_

APP - CLUB REPORT \_\_\_\_\_

TOOL TIME LEADER \_\_\_\_\_

## PRE-MEETING HUDDLE CHECKLIST

- COUNTDOWN TIMER ON
- GREETERS AT THE DOOR
- ROOMS/ CHAIRS SET
- GAME / ICE BREAKER LEADER
- TOOL TIME LEADER
- DIG IN LEADER
- ANY SPECIAL ANNOUNCEMENTS?
- CLUB REPORT

ANYONE ABOVE MISSING? WHO CAN FILL IN? \_\_\_\_\_





# PREPARE WEEK PLAN:

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
NEXT PREPARE DATE

## PREPARE ASSIGNMENTS

DOOR GREETERS \_\_\_\_\_

DIG IN LEADER \_\_\_\_\_

POST TO SOCIAL MEDIA \_\_\_\_\_

WELCOME & MISSION \_\_\_\_\_

ANNOUNCEMENTS \_\_\_\_\_

OPENING PRAYER \_\_\_\_\_

CLOSING PRAYER \_\_\_\_\_

ICE BREAKER (GAME) \_\_\_\_\_

APP - CLUB REPORT \_\_\_\_\_

TOOL TIME LEADER \_\_\_\_\_

## PRE-MEETING HUDDLE CHECKLIST

- |  |   |
|--|---|
| <input type="checkbox"/> COUNTDOWN TIMER ON        | <input type="checkbox"/> ANY SPECIAL ANNOUNCEMENTS? |
| <input type="checkbox"/> GREETERS AT THE DOOR      | <input type="checkbox"/> CLUB REPORT                |
| <input type="checkbox"/> ROOMS/ CHAIRS SET         | <input type="checkbox"/> INVITE CARDS               |
| <input type="checkbox"/> GAME / ICE BREAKER LEADER | <input type="checkbox"/> PRAYER CARDS               |
| <input type="checkbox"/> TOOL TIME LEADER          | <input type="checkbox"/> WRISTBANDS                 |
| <input type="checkbox"/> DIG IN LEADER             |   |

ANYONE ABOVE MISSING? WHO CAN FILL IN? \_\_\_\_\_





# INVITE WEEK PLAN:

\_\_\_\_ / \_\_\_\_ / \_\_\_\_

NEXT INVITE DATE

## INVITE ASSIGNMENTS

DOOR GREETERS \_\_\_\_\_

GUEST SPEAKER \_\_\_\_\_

GOSPEL PRESENTATION \_\_\_\_\_

WELCOME & MISSION \_\_\_\_\_

POST TO SOCIAL MEDIA \_\_\_\_\_

OPENING PRAYER \_\_\_\_\_

ORDER PIZZA \_\_\_\_\_

ICE BREAKER (GAME) \_\_\_\_\_

CLOSING PRAYER \_\_\_\_\_

## PRE-MEETING HUDDLE CHECKLIST

- GREETERS AT THE DOOR
- ROOMS/ CHAIRS SET
- GAME / ICE BREAKER LEADER
- GUEST SPEAKER

- GOSPEL PRESENTATION
- VIDEO LINKS FOR GOSPEL PRESENTATION
- BIBLES AND FOLLOW UP PLAN
- ANY SPECIAL ANNOUNCEMENTS?

ANYONE ABOVE MISSING? WHO CAN FILL IN? \_\_\_\_\_





# CONNECT WEEK PLAN:

\_\_\_\_ / \_\_\_\_ / \_\_\_\_

NEXT CONNECT DATE

## CONNECT ASSIGNMENTS

DOOR GREETERS \_\_\_\_\_

NEW TESTIMONIES \_\_\_\_\_

POST TO SOCIAL MEDIA \_\_\_\_\_

WELCOME & MISSION \_\_\_\_\_

CHURCH CONNECTIONS \_\_\_\_\_

OPENING PRAYER \_\_\_\_\_

CLOSING PRAYER \_\_\_\_\_

ICE BREAKER (GAME) \_\_\_\_\_

## PRE-MEETING HUDDLE CHECKLIST

- COUNTDOWN TIMER ON
- GREETERS AT THE DOOR
- ROOMS/ CHAIRS SET
- GAME / ICE BREAKER LEADER

- BE PREPARED TO SHARE ABOUT YOUR CHURCH.
- BIBLES AND FOLLOW UP PLAN
- ANY SPECIAL ANNOUNCEMENTS?

ANYONE ABOVE MISSING? WHO CAN FILL IN? \_\_\_\_\_

